



## 2024-2025 GRANT APPLICATION INSTRUCTIONS AND FORM

**Step 1:** Print this application from the web site at [www.uceducate.org](http://www.uceducate.org) and complete it, attaching supporting data.

**Step 2:** Sign this form and obtain the signature of your principal prior to submitting.

**Step 3:** Scan and email completed form and additional documentation to [grants@uc-educate.org](mailto:grants@uc-educate.org) or mail it to EdUCate! 3268 Governor Dr. #154 San Diego, CA 92122.  
Please do not scan straight to EdUCate! email. Please save the file first, then send it as an attachment in an email.

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### Submission Deadlines

**Fall Application Deadline: Friday, November 1, 2024**

**Spring Application Deadline: Friday, March 7, 2025**

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### Grant Evaluation Criteria

The EdUCate! Teacher Grant process is intended for items valued at \$200 or more.

The more information provided, the more accurately EdUCate! can evaluate and understand your needs; therefore, we encourage additional documentation and attached explanations and pictures!

As you think about your idea or project, keep in mind the following criteria with which we will evaluate your proposal:

**Number of students impacted:** i.e. A grant affecting 10 students would not rate as highly as one affecting 100.

**Degree of impact on the students:** The educational value and improvement offered over already available resources.

**Longevity of the project:** i.e. Workbooks that last just one year would not rate as highly as materials that could be used over 5-10 years.

**Practicality:** Measures whether the project is realistic and 'do-able', or likely to suffer from problems like lack of training, difficulty of coordination, etc.

**Cost effectiveness:** The cost per pupil or the "bang for the buck."

**Innovation:** Is your proposal a new or creative solution to a common problem? Are you thinking "outside of the box"?

**Collaboration:** The degree to which the grant involves or promotes collaboration and cooperation among different classes, grades, or schools.

**Academic/Social/Emotional Impact:** Will this provide education that supports the whole student academically, socially and emotionally?

**At this time, field trips are not funded using Teacher Grants. If you have a proposal for a field trip, please provide a separate request.**

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### MUST PURCHASE MATERIALS/ SERVICES WITHIN 60 DAYS OF GRANT NOTIFICATION!

If you receive the grant, we also require that you provide the following feedback:

- (i) What was the problem/For what reason did you request the teacher/principal grant item(s)
- (ii) How does the granted item(s) solve the problem
- (iii) Quotation from the teacher/principal that EdUCate! can use for marketing purposes
- (iv) Photo: a photo of the item or teacher, classroom, etc.

If you have any questions about the application or grant process, visit [www.uceducate.org](http://www.uceducate.org) or contact Bobbie Lee, Grants & Allocations Chairperson at [grants@uc-educate.org](mailto:grants@uc-educate.org)



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**For Foundation Use Only**

App. #: \_\_\_\_\_ Date Rcvd: \_\_\_\_\_ Tally: \_\_\_\_\_ Funded: Yes No Partial

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**Please Complete the Following**

Name \_\_\_\_\_ School: \_\_\_\_\_

Grade Level and/or Subject You Teach: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Number of Students to be Benefitted : \_\_\_\_\_

Item(s) and amount(s) requested in itemized form (It is helpful to attach applicable bids, catalog pages, photos etc.) Item value should be > \$200.

1. \_\_\_\_\_

# Needed \_\_\_\_\_ Cost per item \$ \_\_\_\_\_ Shipping and Taxes \$ \_\_\_\_\_

Consumable (circle) or State Longevity \_\_\_\_\_ Total cost for this item \$ \_\_\_\_\_

2. \_\_\_\_\_

# Needed \_\_\_\_\_ Cost per item \$ \_\_\_\_\_ Shipping and Taxes \$ \_\_\_\_\_

Consumable (circle) or State Longevity \_\_\_\_\_ Total cost for this item \$ \_\_\_\_\_

**NOTE: Actual funding request, please be accurate** -- TOTAL AMOUNT REQUESTED \$ \_\_\_\_\_

Are there other sources of funds that can supplement EdUCate! support for this project? If yes, explain: \_\_\_\_\_

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Sometimes EdUCate! cannot fully fund a grant. If you would be willing to accept partial funding, please let us know what type of partial funding makes sense (e.g., if you are requesting 20 units of something, would 10 units be helpful or useless?) \_\_\_\_\_

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If this project is funded, I agree to abide by all conditions and expectations that EdUCate! has established concerning this grant.

\_\_\_\_\_  
Grant Applicant's Signature

\_\_\_\_\_  
Principal's Signature

You will be notified of our decision within 30 days of the grant submission deadline.